	Document Version: 1.0	Classification: Public
aspengrove solutions	Document Origin: External	Department: Training
	Document ID: Glossary of Terms	
	Title : Aspen Grove Solutions - Aspen iAnalytics iPropety Data Sources	

Aspen Grove Solutions – Aspen iAnalytics iPropety Data Sources

1. Purpose

To clearly explain fields available within Aspen iAnalytics ™ to ensure that the end user has a clear understanding of the data available which will allow creation of purposeful reporting

2. Responsibilities

Loraine Lamey – Training Manager

Karen O'Sullivan – Aspen iAnalytics Analyst

3. Circulation List

Aspen iAnalytics ™ Clients

Glossary of Terms

WorkOrderItemDetail Datasource	
ApprovedDate	Date Work Order has been updated with status of approved
Client Asset Manager	Management Company main person responsible for clients properties
ClientCounty	Client county address as entered on iProperty
ClientDueDate	Date entered on raised work order as Client due date
ClientName	Client name as entered on iProperty
ClientPaymentMethod	Clients method of payment e.g check/card for a work order
ClientPaymentReference	Payment Reference entered when entering payment for a work order
ClientPaymentType	Payment Status of a work order
ClientState	Client State address as entered on iProperty
ClientWorkOrderNumber	Client field option to enter clients own Work Order Number
ClientZip	Client Zip as entered on iProperty

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CompletedDate	Date Work Order has been given status of completed
ContactEmail	Internal Person Email
ContactName	Internal Person assigned to manage the work order
ContactPhoneWork	Internal Person work phone number
DAYSLATE	Calculating the number of days that a work order is overdue. This is based on properties with an open status and the work order status is either ordered or client approval required.
DueDate	Date entered on raised work order as due date
ExpenseAccountCode	Code per Service price list. This will be empty for inspection work orders
InvestorCounty	Investor county as entered when adding a property
InvestorName	Investor name as entered when adding a property
InvestorState	Investor state as entered when adding a property
InvestorZip	Investor zip as entered when adding a property
LateClassification	Classificatons when a work order is a number of days past its due date. > 7 Urgent, >=3 Very Late, >0 Late otherwise OK
ManagementCompanyCounty	Management Company County as set up on iProperty
ManagementCompanyName	Management Company Name as set up on iProperty
ManagementCompanyState	Management Company State as set up on iProperty
ManagementCompanyZip	Management Company Zip as set up on iProperty
Month	Month name used to run expense report
OpenedDate	Date Work Order was created
OrderedDate	Date Work Order was ordered
OVERRUN	Number of days between work order due date and work order completed date
PaymentStatus	Status of payment to the vendor
PaymentType	Expense Type selected when adding a work order
PropertyAccessCode	Access code as entered in iProperty portal
PropertyAddress	Property Address as entered on iProperty
PropertyAssetManager	Internal Person assigned to manage the property administration
PropertyAssetNumber	Asset Number as entered on iProperty
PropertyAssignDate	Date property was added to iProperty
PropertyCity	Property City as entered on iProperty
PropertyCommentCodes	Comment codes as entered on iProperty
PropertyCounty	Property County as entered on iProperty
PropertyDamage	Is Property Damaged? Y/N

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PropertyDamageType	Damage Type Selected
PropertyDaysInInventory	Number of days the property has been entered on iProperty
PropertyElectricityOn	Is property on? Y/N
PropertyFirstLegalDate	First legal date as entered on iProperty
PropertyFirstSecureDate	First secure date as entered on iProperty
PropetyFirstTimeVacantDate	First time vacant date as entered on iProperty
PropertyGasOn	Is Gas on? Y/N
PropertyGateCode	Gate code as entered on iProperty
PropertyKeyCode	Key code as entered on iProperty
PropertyLastSecureDate	Last secured date as entered on iProperty
PropertyLoanType	Loan type as entered on iProperty
PropertyLockboxCode	Lockboxcode as entered on iProperty
PropertyLotSize	Property Lot Size in feet
PropertyMemo	Memo as entered on iProperty
PropertyMessageCodes	Message codes as entered on iProperty
PropertyOilOn	Is Property oil on? Y/N
PropertyOwnerID	Management Company ID
PropertyReconveyanceDate	Reconveyance date as entered on iProperty
PropertyReference	Property Reference field generated automatically by iProperty
PropertyState	Property State as entered on iProperty
PropertySecondaryStatus	Secondary status as entered on iProperty
PropertyStatus	Property Status as entered or updated on iProperty
PropertyStatusDate	Date latest Status was updated
PropertySumpPump	Is Sump Pump on Property? Y/N
PropertyTeam	Internal Team to manage the property
PropertyType	Property Type from Property Details
PropertyTypeReference	Internal Property Type reference from Property Details
PropertyTypeReference2	2nd Internal Property Type reference from Property Details
PropertyVacancyStatus	Occupancy Status from Property Details
PropertyWaterOn	Is Water on? Y/N
PropertyWinterization	Is property winterized? Y/N
PropertyWinterizationDate	Winterization date as entered on iProperty
PropertyZip	Property Zip as entered on iProperty
Quantity	Quantity service items - Maintenance items only
ScheduleCreatedBy	Email address of contact who set up the schedule
ScheduleCreatedDate	Date Schedule was created

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Scheduled	Was Work Order Scheduled? Y/N
ScheduleFinishDate	Date Schedule is due to finish
SchedulerDescription	Detailed Description of Schedule
SchedulerName	Schedule Name
ScheduleStartDate	Date Schedule is due to start
ScheduleStatus	Schedule Status
ScheduleTaskProjectedDays	Number of days recurring work order is to be raised
TaskCost	Receivable cost charged to the payer/client per work order
TaskDetail	Description used in the task summary of a wor ordr
TaskID	Internal ID for Work Orders
TaskInsertionDays	# days task inserted before due date
TaskSchedulingOptionsID	Internal ID for scheduling type
Team	Internal Team to manage the property
TotalCost	Total receivable cost charged to the payer/client for total quantity of service item
TotalPrice	Total quantity service price charged to the payee/vendor – maintenance work orders only
TotalVendorPrice	Total quantity service price charged to the payee/vendor – includes maintenance and inspection work orders
TransactionPrice	Total invoice payable amount paid or pending to the payee/vendor per approved work order
TransactionStatusDate	Date total payable amount was paid to payee/vendor
TURNAROUND	Number of days between work order being ordered to completed
UnitCost	Receivable unit cost charged to the payer/client per service item
UnitPrice	Payable unit price charged to a payee/vendor per service
VendorActive	Vendor Active Status as check marked on iProperty
VendorCapacity	Vendor Capacity value as updated on iProperty
VendorCounty	Vendor county as entered on iProperty
VendorEmail	Vendor email as entered on iProperty
VendorInsuranceDetails	All insurance types and expiration date details as entered by vendor
VendorLicenseDetails	All license types and expiration date details as entered by Vendor
VendorMobileProvider	Mobile Provider used by Vendor
VendorName	Vendor organization as entered on iProperty
VendorOrgAreas	Vendor Service areas including State and city
VendorOrgAreaZips	Vendor Service area zip codes
VendorPaymentMethod	Vendors method of payment e.g check/card for a work order

VendorPaymentReference	Payment Reference entered when entering payment for a work order
VendorPaymentType	Payment Status of a work order
VendorPhone	Vendor phonework as entered on iProperty
VendorRating	Vendor rating 1-5 as entered on iProperty
VendorServices	Sevice types provided by vendor
VendorState	Vendor state as entered on iProperty
VendorVendorID	Aspen Generated Vendor ID
VendorZip	Vendor zip as entered on iProperty
WorkOrderItemID	Internal ID for Work Orders
WorkOrderNumber	Aspen Generated Work Order number
WorkOrderService	Service Label from the price list
WorkOrderServiceGroup	As per the service on the task summary of the work order
WorkOrderSpecialInstructions	Special Instructions given on a maintenance work order
WorkOrderStatus	Work Order Status as updated by the user
WorkOrderStatusDate	Date at which latest status has been updated
WorkOrderSubtype	Extended Description of work service
WorkOrderTaskTemplate	Itemisation of the work order type
WorkOrderType	Overall Type Grouping e.g Inspection or Maintenance

WorkOrderItemFields Datasource

Change	To identify if a change was made in the value that was returned from a previous inspection
FieldGroupLabel	This identifies the section of the inspection form
Label	Questions asked on each section of the inspections/forms on the property
Values	Answers given on inspections/forms on the property
TaskTemplate	Itemisation of the work order type
PropertyPrevValues	Previous answers given on the previous inspection on the property
PropertyPrevDate	Previous Date that an inspection occurred

WorkOrderItemStatusHistory

Change Date	Date work order status was updated
Change User	User that updated the status
Description	Reason (if any) entered for declining work order

OrganizationiD	Vendor ID at time of updating status
StatusCurrent	Status after update done
StatusHistory	Status before update done
WorkOrderItemID	Internal ID for Work Orders